

Telephone: 023-004-0798  
Altona Village  
Altona Boulevard  
Worcester

Email: [altonavillagehoa@gmail.com](mailto:altonavillagehoa@gmail.com)  
Estate Manager: W von Landsberg  
Cell: 081-270-6667



## ALTONA VILLAGE HOMEOWNERS ASSOCIATION

### MOVEMENT CONTROL FORM

(To be handed in at Security Office at least 24 hours prior to move/cancellation)

| <u>MOVING OUT</u>  | <u>MOVING IN</u>  |
|--|---|
| <p>PLEASE NOTE THAT ANY ACCESS REGISTRATION IN THE NAME OF THE DEPARTING RESIDENT WILL BE INVALIDATED THE DAY AFTER MOVING OUT DATE</p> <p>ERF:..... Street Address: .....</p> <p>Cellphone Number on intercom system: .....</p> <p>Moving Out Date: .....</p> <p>Name of Removal Company: .....</p> <p>Future Postal Address: .....</p> <p>Name of Departing Resident: _____ Signature: _____</p> <p>.....</p> <p>Noted: Security Controller _____ Date: _____</p> <p>.....</p> | <p>PLEASE NOTE THAT REMOVAL TRUCKS WILL NOT BE ALLOWED ACCESS BEFORE 8 AM, AFTER 6 PM, OR ON SUNDAYS OR PUBLIC HOLIDAYS</p> <p>ERF: ..... Street Address:.....</p> <p>Moving In Date: .....</p> <p>Name of Removal Company: .....</p> <p>Name of New Resident: .....</p> <p>Cellphone No. for intercom system: .....</p> <p>.....</p> <p>Name of Registered Owner _____ Signature of Registered Owner _____</p> <p>.....</p> <p>Noted: Security Controller _____ Date: _____</p> <p>.....</p> |

**PLEASE NOTE:**

**NO ACCESS REGISTRATION WILL BE ADMINISTERED TO THE NEW RESIDENT UNLESS AN AUTHORISATION FORM IS SIGNED BY THE REGISTERED OWNER HAS BEEN RECEIVED BY THE SECURITY.**

Information Confidentiality of AVHOA will ensure that unsolicited mail will not be forwarded to Residents/Homeowners who have indicated that they do not wish to receive such messages, either in general or about a specific project resulting directly from it. The AVHOA will always take the most stringent precautions to protect the security of sensitive data provided to AVHOA by all residents/homeowners and any personal information provided to AVHOA will never be used for subsequent non-research purposes like fundraising, list building, credit rating, direct marketing, etc.